

**Skamania County Public Utility District #1  
Regular Meeting of the Board of Commissioners**

January 7, 2013

A regular meeting of the Board of Commissioners was called to order by President Dennis Gale at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Curt Esch; Commissioner Dennis Gale; Commissioner Clyde Leach; General Manager, Brent Bischoff; Auditor, Jasen McEathron; Attorney Ken Woodrich; and Special Project Coordinator, Scott Fielding.

**MINUTES:**

- Commissioner Leach made a **motion** and Commissioner Esch **seconded** to approve the December 3<sup>rd</sup>, 2012 minutes as corrected. **Motion passed unanimously.**
- Commissioner Esch made a **motion** and Commissioner Leach **seconded** to accept the December 17<sup>th</sup>, 2012 minutes as corrected. **Motion passed unanimously.**

**PUBLIC COMMENT:**

- None

**OLD BUSINESS:**

- **EDC Grant/Loan Funding Assistance 2013** – Brad Anderson and Kari Fagerness, Skamania County Economic Development Council, provided an overview of the services to be provided to the PUD with the renewal of the assistance contract. The EDC would welcome a member of the PUD to participate on the EDC Board of Directors. Attorney Woodrich suggests the following bullet points be added to the scope of work provided by the EDC; PUD participation on the EDC Board of Directors and the EDC report regularly to the PUD Board of Commissioners on PUD related issues. After further discussion, Commissioner Leach made a **motion** and Commissioner Esch **seconded** to approve the EDC contract with the added scope of work points in the amount of \$5,000.00. **Motion passed unanimously.**

The Board entered into Executive Session to discuss potential litigation in accordance with RCW 42.30.110(1)(i), at 10:00 a.m. for a duration of 45 minutes.

Executive session extended 5 minutes at 10:45 a.m.

Executive session extended 5 minutes at 10:50 a.m.

Executive session extended 5 minutes at 10:55 a.m.

Executive session extended 5 minutes at 11:00 a.m.

Executive Session ended at 11:05 a.m.

Meeting reconvened at 11:07 a.m.

- **EDC Grant/Loan Funding Assistance 2013 cont.** – Commissioner Leach made a **motion** and Commissioner Esch **seconded** to authorize Auditor McEathron to sign the EDC contract. **Motion passed unanimously.**
- **WPAG Legal Services Agreement 2013** – Marsh Mundorf and WPAG Consulting Services Agreement 2013– EES Consulting. The Board was provided an updated overview of the legal and consulting services provided by Marsh Mundorf and EES Consulting. After further discussion, Commissioner Esch made a **motion** and Commissioner Leach **seconded** to approve the Marsh Mundorf and EES legal and consulting services agreements in the amount of \$5,341.00. **Motion passed unanimously.**

### **NEW BUSINESS:**

- **Board Officers – President, Vice President, & Secretary** – Commissioner Esch made a **motion** and Commissioner Leach **seconded** to appoint Commissioner Leach as President, Commissioner Esch as Vice President, and Commissioner Gale as Secretary. **Motion passed unanimously.**
- **Resolution No. 2422 – Carson 2005 Bond Construction Fund Transfer** – Auditor McEathron provided an overview of Resolution No. 2422, transferring \$20,785.09 from the Carson Water 2005 Bond Construction Fund to the Carson Water General Fund for the Carson Reservoir Repainting Project. Commissioner Gale made a **motion** and Commissioner Esch **seconded** to approve the transfer of \$20,785.09. **Motion passed unanimously.**

### **DISCUSSION ITEMS:**

- **Association & Committee Delegates** – Commissioner Leach expressed interest in continuing to attend the Energy Northwest meetings. Commissioner Esch expressed interest in his continued attendance of the PPC meetings. Commissioner Gale expressed interest in continuing to attend the PURMS meetings. Staff will contact the WAPUDA Association about committee information and positions to be filled and report these findings back to the board. Attorney Woodrich suggests that appointments to associations and committees be assigned by resolution for record keeping purposes and giving voting authority to appointed designees.

### **MANAGER REPORT:**

- **Carson Reservoir Repainting Project** – Manager Bischoff provided an update on the status of the Carson Reservoir Repainting Project that should be completed later this week.
- **Heating Efficiency Project** – Manager Bischoff provided an overview of the heating efficiency project and informed the board that the project has been put on hold at this time as the project doesn't meet the needs of the PUD.

**AUDITOR’S REPORT:**

- **Bad Debts** – Auditor McEathron presented Bad Debts in the amount of \$350.76. After further discussion, Commissioner Gale made a **motion** and Commissioner Esch **seconded** to accept the bad debts in the amount of \$350.76. **Motion passed unanimously.**

**COMMISSIONER’S REPORT:**

- None

**VOUCHER APPROVAL:**

Commissioner Gale made a **motion** and Commissioner Esch **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed unanimously.**

<b>Voucher</b>	<b>Number</b>	<b>Amount</b>
<b>Electric System</b>	<b>48614-48669</b>	<b>\$592,758.10</b>
<b>Carson Water</b>	<b>6049-6059</b>	<b>\$24,648.30</b>
<b>Underwood Water</b>	<b>3582-3587</b>	<b>\$2,123.65</b>

**PUBLIC COMMENT:**

- Liz Green – Inquired into whether the PUD intended to provide Fire Resistant (FR) clothing for the crew. Auditor McEathron stated the PUD has researched the issue, however the purchase of FR clothing for the crew would be a policy decision. The Board asked staff for a cost estimate of providing the crew FR clothing. Auditor McEathron stated that based upon the practice of other utilities, the initial cost estimate would be \$700 to \$1,000 per employee for FR clothing and an annual allowance thereafter. More research will be conducted into whether the PUD will institute a policy on FR clothing.

Meeting adjourned at 11:33 a.m.

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**Clyde Leach, President**

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**Dennis Gale, Secretary**

The next regular scheduled Board of Commissioners’ Meeting will be  
**Monday, January 21, 2013 at 9:00 a.m.**