

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

January 21, 2013

A regular meeting of the Board of Commissioners was called to order by President Clyde Leach at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Curt Esch; Commissioner Dennis Gale; Commissioner Clyde Leach; General Manager, Brent Bischoff; WO Specialist/HR Coord., Shonna Taylor; Attorney Ken Woodrich; and Special Project Coordinator, Scott Fielding.

MINUTES:

- Commissioner Gale made a **motion** and Commissioner Esch **seconded** to approve the January 7th, 2013 minutes as corrected. **Motion passed unanimously.**

PUBLIC COMMENT:

- None

NEW BUSINESS:

- **Resolution No. 2423 – Transferring \$4,388.12 From The Retirement Liability Fund To The Electric General Fund For Leave Cash Out Expenses** – The Board reviewed Resolution No. 2423, transferring \$4,388.12 from the Retirement Liability Fund to the Electric General Fund for leave cash out expenses. After further discussion, Commissioner Gale made a **motion** and Commissioner Esch **seconded** to approve the transfer of \$4,388.12. **Motion passed unanimously.**
- **Resolution No. 2424 – Appointing 2013 Delegates To Industry Associations and Partnerships** – The Board reviewed Resolution No. 2424 Appointing 2013 Delegates to Industry Associations and Partnerships. Commissioner Leach expressed interest in continuing to attend NWPPA meetings. After further discussion, Commissioner Gale made a **motion** and Commissioner Esch **seconded** to approve Resolution No. 2424 as corrected. **Motion passed unanimously.**
- **Resolution No. 2425 – Adopting Employment Policy Concerning The District’s Health Reimbursement Arrangement/Voluntary Employees’ Beneficiary Association (“HRA VEBA”) Plan** – WO Specialist/ HR Coordinator Taylor provided and overview of Resolution 2425. After further discussion, Commissioner Gale made a **motion** and Commissioner Esch **seconded** to approve Resolution No. 2425. **Motion passed unanimously.**

OLD BUSINESS:

- **Idle Accounts** – Commissioner Leach asked for the number of idle account in the Carson and Underwood Water Systems. After further discussion, staff will report back to the board with the number of idle accounts in both systems and do some research into the policies of other utilities as related to idle water accounts.

DISCUSSION ITEMS:

- **FR Clothing** – Manager Bischoff provided an overview of Flame Resistant clothing and the policies in place at Klickitat PUD and Franklin PUD and the monetary allowance for FR clothing at these PUD’s. The staff will conduct more research into the FR clothing and report back to the board the findings of that research at a later date.

MANAGER’S REPORT:

- **Outage Report** – Manager Bischoff provided an overview of the outages from November and December 2012. Manager Bischoff provided a detailed analysis of outages over the last year and will continue to refine that research and report his findings in the coming months.

The Board entered into Executive Session to discuss potential litigation in accordance with RCW 42.30.110(1)(i), at 9:57 a.m. for a duration of 37 minutes.

Executive Session ended at 10:30 a.m.
Meeting reconvened at 10:32 a.m.

AUDITOR’S REPORT:

- **Bad Debts** – Manager Bischoff presented Bad Debts in the amount of \$170.52. After further discussion, Commissioner Gale made a **motion** and Commissioner Esch **seconded** to accept the bad debts in the amount of \$170.52. **Motion passed unanimously.**

COMMISSIONER’S REPORT:

- Commissioner Gale reported on his attendance at the WAPUDA meeting in December, 2012.
- Commissioner Esch reported on his attendance of the PPC meeting in December, 2012.

VOUCHER APPROVAL:

Commissioner Gale made a **motion** and Commissioner Esch **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed unanimously.**

Voucher	Number	Amount
Electric System	48673-48729	\$267,171.80
Carson Water	6067-6076	\$34,474.46
Underwood Water	3594-3596	\$2,059.59

PUBLIC COMMENT:

- Diane Green – Inquired about idle accounts and if that would include both electric and water. Ms. Green also inquired about the rate structure for idle accounts.

Meeting adjourned at 11:33 a.m.

Clyde Leach, President

Dennis Gale, Secretary

The next regular scheduled Board of Commissioners' Meeting will be
Monday, February 4, 2013 at 9:00 a.m.