

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

October 1, 2012

A regular meeting of the Board of Commissioners was called to order by President Dennis Gale at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Curt Esch; Commissioner Dennis Gale; Commissioner Clyde Leach; Interim Manager, Robert Gentry; Auditor, Jasen McEathron; Attorney Ken Woodrich; and Special Project Coordinator, Scott Fielding.

MINUTES:

- The Commissioners considered comments from public member Liz Green regarding the content of the September 17, 2012 minutes. Commissioner Esch made a **motion** to accept the September 17, 2012 Board of Commissioners meeting minutes as corrected. Commissioner Leach **seconded** the motion and the minutes were **approved unanimously**.

PUBLIC COMMENT:

- Sherry Esch – Inquired whether transformers purchased from Clark PUD contained PCB's. Manager Gentry stated no.
- Liz Green – Requested an update on the General Manager search. Commissioner Gale stated interviews with applicants were being scheduled. Ms. Green suggested the Commissioners consider the economy and Skamania County residents when entertaining rate increases.

NEW BUSINESS:

- **Resolution No. 2402 VEBA Contributions – Nonrepresented Employees** – Auditor McEathron provided an overview of the resolution and VEBA program. The Commissioners requested certain changes to the resolution. Auditor McEathron requested time during lunch to make the adjustments and present the resolution for consideration in the afternoon.
- The Board entered into Executive Session to discuss potential litigation in accordance with RCW 42.30.110(1)(i), at 9:50 a.m. for a duration of 10 minutes.

Executive session ended at 10:00 a.m.

Meeting reconvened at 10:00 a.m.

OLD BUSINESS:

- **Carson Reservoir Repainting Project** – Manager Gentry provided an update on the project and presented a \$6,589.09 change order for painting of the Booster Pump. After further discussion,

Commissioner Esch made a **motion** to authorize the Manager to sign the change order of \$6,589.09. Commissioner Leach **seconded** the motion and the motion was **approved unanimously**.

- Water Distribution Manager, Tom Vance, provided further information about the repainting project.
- **Proposed 2013 Budget – Resolution No. 2404** – Auditor McEathron presented the third draft of the 2013 Budget for Electric, Carson & Underwood.

Break at 10:23 a.m. for 5 minutes

Meeting Reconvened at 10:28 a.m.

- **Proposed 2013 Budget – Resolution No. 2404 cont.** – Auditor McEathron presented four budget scenarios for the Electric system. The Commissioners requested the Electric budget reflect: continued full funding of tree crew, no funding for an Executive Assistant, no contributions to the Rate Stabilization Fund, capital improvement funding of 50/50 reserve & rate revenues, and increase rate revenues by 15%.
- Auditor McEathron presented the Carson Water system proposed budget. No adjustments were requested by the Commissioners.
- Auditor McEathron presented the Underwood Water system proposed budget. The Commissioners considered the three scenarios presented and requested the Underwood Water system budget reflect: execution of all planned capital improvements and capital improvement funding sufficient to limit the increase of rate revenues to 25%.
- **Budget Hearing** – The Commissioners opened the Budget Hearing at 12:32 p.m.
- Liz Green – Requested the revised budgets be provided on paper prior to adoption. Ms. Green inquired whether the water department had a meter replacement schedule.
- Betty Daubenspeck – Agreed the revised budgets should be provided on paper prior to adoption.
- Budget Hearing was closed at 12:40 p.m.

Break for lunch at 12:43 p.m. and will reconvene at 1:30 p.m.

Meeting reconvened at 1:30 p.m.

- **Proposed 2013 Budget – Resolution No. 2404 cont.** – Auditor McEathron presented the revised budgets reflecting the requested changes. Commissioner Leach made a **motion** to adopt Resolution No. 2404 establishing the 2013 Budget. Commissioner Esch **seconded** the motion and the motion was **approved unanimously**.
- **Resolution No. 2402 VEBA Contributions – Nonrepresented Employees cont.** – Auditor McEathron presented the revised resolution reflecting the requested changes. Commissioner Esch made a **motion** to adopt Resolution No. 2402 establishing the VEBA contributions for non-represented employees. Commissioner Leach **seconded** the motion and the motion was **approved unanimously**.

DISCUSSION ITEMS:

- **Rate Hearings** – The Commissioners decided to postpone the November 19th Regular Meeting to 2 pm and hold an Electric Rate Hearing at 7pm on November 19, 2012. The Underwood Water rate hearing would be scheduled later.

MANAGERS REPORT:

- None

AUDITOR’S REPORT:

- **Work Order System** – Auditor McEathron presented a status on the Work Order System, noting progress has been challenging given the numerous demands and limited PUD staff.

COMMISSIONER’S REPORT:

- Commissioner Gale reported on his attendance of a WPUDA meeting, noting PUD’s across the State are facing rate increases.

VOUCHER APPROVAL:

Commissioner Esch made a **motion** to approve the vouchers. Commissioner Leach seconded the **motion**, and the **motion was carried unanimously**.

Voucher	Number	Amount
Electric System	48239-48300	\$167,953.64
Carson Water	6005-6010	\$6,260.63
Underwood Water	3553-3557	\$6,141.47

The Board entered into Executive Session to evaluate General Manager applicants in accordance with RCW 42.30.110(1)(g), at 2:25 p.m. for a 30 minute duration.

Executive session was extended for 10 minutes.

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Regular meeting reconvened at 3:25 p.m.

Meeting adjourned at 3:30 p.m.

Dennis Gale, President

Curt Esch, Secretary

The next regular scheduled Board of Commissioners' Meeting will be
Monday, October 15, 2012 at 9:00 a.m.