

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

October 21, 2013

A regular meeting of the Board of Commissioners was called to order by President Clyde Leach at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Curt Esch; Commissioner Dennis Gale; Commissioner Clyde Leach; General Manager Brent Bischoff; Auditor Jasen McEathron; Project Coordinator Melanie Sharp; and Attorney Ken Woodrich.

MINUTES:

- Commissioner Gale made a **motion** and Commissioner Esch **seconded** to approve the October 7, 2013 Regular Meeting minutes. **Motion passed unanimously.** The Commissioners instructed staff to enter into the record the Summary Judgment for the Wittenberg litigation for the October 21, 2013 meeting.

PUBLIC COMMENT:

- Gloria Howell commented on the ongoing lawsuit and public records requests.
- Liz Green commented on the ongoing lawsuit and public records requests.

Public Comment was ended by Commissioner Leach and not overruled by the remaining Commissioners.

NEW BUSINESS:

- **Energy Northwest Annual Report** – Mark Reddemann, Chief Executive Officer at Energy Northwest made a presentation to the board discussing performance improvements at the Columbia Generating Station that is managed by Energy Northwest. In May 2012 the Nuclear Regulatory Commission approved Columbia's license for an additional 20 years, extending operation through 2043. Mr. Reddemann discussed leadership development and other management tools being used by Energy Northwest.

There was a 5 minute break at 9:55 a.m. The meeting reconvened at 10:00 a.m.

DISCUSSION ITEMS:

- **Futura GIS Presentation** – Futura Systems gave a presentation summarizing the features and benefits of their GIS software.

There was a 5 minute break at 10:50 a.m. The meeting reconvened at 10:55 a.m.

NEW BUSINESS CONTINUED:

- **Skamania County Economic Development Council Contract** – Manager Bischoff presented the 2014 Contract for Services with the Skamania County Economic Development Council for assistance with identifying funding sources and developing proposals to upgrade and enhance PUD operated systems.

After discussion, Commissioner Gale made a **motion** and Commissioner Esch **seconded** to approve the 2014 contract with the EDC in the amount of \$5,000. **Motion passed unanimously.**

- **Pole Attachment Agreement**– Auditor McEathron presented the new pole contact agreement with Sawtooth. Sawtooth is requesting removal of Section 19(d) that requires a \$10,000 bond because they have experienced difficulties as a small company in obtaining these bonds. Commissioner Gale requested staff research whether a bond was required in the previous contract with Sawtooth.

ATTORNEY’S REPORT:

Entered into Executive Session at 11:20 a.m. to discuss Litigation per RCW 42.30.110(1)(i) for a duration of 5 minutes. In attendance were Commissioner Esch, Commissioner Gale, Commissioner Leach, Attorney Woodrich, General Manager Bischoff, and Auditor McEathron.

Meeting reconvened at 11:25 a.m.

OLD BUSINESS:

- **Resolution No. 2434 – District Official & Employee Indemnification** – Attorney Woodrich discussed the proposed resolution and applicable statutes. The Commissioners directed staff to table Resolution No. 2434 District Official & Employee Indemnification.

MANAGER’S REPORT:

- **Bear Creek Mitigation** - Manager Bischoff reported on the status of the Bear Creek mitigation. Manager Bischoff has forwarded the WDFW letter regarding mitigation to USFS and requested a new long-term Special Use Permit.
- **Outage Report – September 2013** - Manager Bischoff presented the September 2013 outage report. Manager Bischoff also presented an outage frequency analysis for the past 12 years of data and for 2013 year to date.
- **Bear Creek Source Evaluation** - Manager Bischoff reported that Wallis Engineering is still working on the Bear Creek Source Evaluation.

AUDITOR’S REPORT:

- **Bad Debts**- Auditor McEathron presented bad debts in the amount of \$5,860.93. After discussion, Commissioner Gale made a **motion** and Commissioner Esch **seconded** to approve the Bad Debts. **Motion passed unanimously.**
- **Fund Balance Report – September 2013** - Auditor McEathron presented the fund balances as of September 2013 for the Electric, Carson & Underwood systems.
- **Change Order – Dobbins Road URD Project**- Auditor McEathron presented a change order for the Dobbins Road URD Project in the amount of \$5,360.13 plus tax. After discussion, Commissioner Gale

made a **motion** and Commissioner Esch **seconded** to approve the change order. **Motion passed unanimously.**

COMMISSONER’S REPORT:

- Commissioner Gale reported on his attendance at the WPUDA meeting. He discussed promoting the use of emergency portable weather radio by PUD customers.
- Commissioner Esch reported on his attendance at WPAG and PPC meetings. Commissioner Esch reported that many LEED certified buildings are not meeting standards.

CALENDAR:

- The Energy Northwest Member Forum is scheduled for October 23-25, 2013.
- The WPUDA Fall Finance Officers Meeting is scheduled for October 23-24, 2013.
- The WPUDA Communication Roundtable is scheduled for October 24-25, 2013.
- The PPC Meeting is scheduled for November 7, 2013.

VOUCHER APPROVAL:

After discussion Commissioner Gale made a **motion** and Commissioner Esch **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed unanimously.**

Voucher	Number	Amount
Electric System	49729-49792	\$301,374.96
Carson Water	6199-6204	\$3,103.08
Underwood Water	3659-3662	\$5,194.50

Meeting adjourned at 12:45 p.m.

Clyde Leach, President

Dennis Gale, Secretary

The next regular scheduled Board of Commissioners’ Meeting will be
Monday, November 4, 2013 at 9:00 a.m.