

**Skamania County Public Utility District #1  
Regular Meeting of the Board of Commissioners**

December 2, 2013

A regular meeting of the Board of Commissioners was called to order by President Clyde Leach at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Curt Esch; Commissioner Dennis Gale; Commissioner Clyde Leach; General Manager Brent Bischoff; Project Coordinator Melanie Sharp; and Attorney Ken Woodrich. Auditor Jasen McEathron was absent.

**MINUTES:**

- Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve the November 12, 2013 Special Meeting minutes. **Motion passed unanimously.**
- Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve the November 18, 2013 Regular Meeting minutes. **Motion passed unanimously.**

**PUBLIC COMMENT:**

- Liz Green noted her opposition to adding an Administrative Assistant position to the PUD staff.
- Mary Repar requested that development of a Governance Policy be incorporated into the Strategic Plan.
- Helen Paulus asked if the PUD has complied with the Freedom of Information Act and if Commissioner Leach has obtained a private attorney. Commissioner Leach and Attorney Woodrich responded that this topic is in litigation and could not be discussed at this time.

**NEW BUSINESS:**

- **Nuclear Power Related Presentation** – Rick Jessel and John Pearson from the Physicians for Social Responsibility and Robert McCullough with McCullough Research presented information on the Columbia Generating Station operations and costs.

There was a five minute break at 9:45 a.m. The meeting reconvened at 9:50 a.m.

- **Digital Mapping Software & Support - Futura**- Manager Bischoff presented the Sales and Computer Software License and Support Agreement with Futura Systems Inc. The agreement had the detailed pricing redacted due to a confidentiality agreement with Futura. The Commissioners requested that Staff further investigate how other public utilities have dealt with the issue of confidentiality of pricing information. Staff will work with Furtura to revise the contract.
- **HRA VEBA Employer Adoption Agreement – VEBA Service Group, a Division of Gallagher Benefit Services, Inc.** – Manager Bischoff presented the VEBA Employer Adoption Agreement. The Agreement will integrate the existing medical and VEBA programs to be in compliance with the Affordable Care Act. The Agreement also separates out plans for Standard Employees and Post-Separation Employees. Commissioner Gale made a **motion** and Commissioner Esch **seconded** to authorize signing of the HRA VEBA Employer Adoption Agreement. **Motion passed unanimously.**
- **Resolution No. 2441 – VEBA Non-represented**- Manager Bischoff presented Resolution No. 2441 VEBA Non-represented. After discussion, Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve Resolution No. 2441. **Motion passed unanimously.**

- **Resolution No. 2442 – VEBA Represented**- Manager Bischoff presented Resolution No. 2442 VEBA Non-represented. Commissioner Gale made a **motion** and Commissioner Esch **seconded** to approve Resolution No. 2442. **Motion passed unanimously.**
- **Resolution No. 2443 – Investment Authority 2014**- Manager Bischoff presented Resolution No. 2443 Investment Authority for 2014, which lists those personnel authorized to direct the County Treasurer on investments of District funds. Commissioner Gale made a **motion** and Commissioner Esch **seconded** to approve Resolution No. 2443. **Motion passed unanimously.**
- **Resolution No. 2444 – Carson Bond Construction Fund Transfer**- Manager Bischoff presented Resolution No. 2444 Carson Bond Construction Fund Transfer. Commissioners Gale requested that the resolution include reference to the Monaghan Road waterline replacement capital improvements. Commissioner Esch made a **motion** to approve transfer in the amount of \$87,193.87 and Commissioner Gale **seconded** to approve Resolution No. 2444 as corrected. **Motion passed unanimously.**
- **Resolution No. 2445 – Underwood Construction Fund Transfer**- Manager Bischoff presented Resolution No. 2445 Underwood Construction Fund Transfer. Commissioners Gale requested that the resolution include reference to the Scenic Heights waterline replacement capital improvements. Commissioner Gale made a **motion** to approve transfer in the amount of \$46,382.38 and Commissioner Esch **seconded** to approve Resolution No. 2445 as corrected. **Motion passed unanimously.**
- **Resolution No. 2446 – Surplus Items 2013** - Manager Bischoff presented Resolution No. 2446 Surplus Items for 2013. The PUD would surplus the items by sealed bid or scrap them where no bid is received. Commissioner Gale discussed the need to list the depreciated value as part of the resolution.

#### **OLD BUSINESS:**

- **Pole Attachment Agreement – Frontier Communications Northwest, Inc.**– Manager Bischoff reported on the Pole Attachment Agreement with Frontier Communications Northwest, Inc. The current version of the contract still needs Frontier’s approval. Commissioner Gale made a **motion** and Commissioner Esch **seconded** to authorize Manager Bischoff to sign the contract in behalf of the PUD. **Motion passed unanimously.**

#### **DISCUSSION ITEMS:**

- None.

#### **COMMISSIONER’S REPORT:**

- Commissioner Gale reported that his PUD email account username was showing up automatically on some websites on his personal computer and he wanted to find out how to stop it from happening. Attorney Woodrich made some suggestions and recommended that Commissioner Gale work with Radcomp to fix the issues.

#### **MANAGER’S REPORT:**

- **Operations Report** – Manager Bischoff reported the PUD has experienced low voltage in the Mill A area, a problem that occurs periodically. Presently there is no means for the PUD to control voltage

control on that portion of the distribution system. The issue will be addressed as part of the design to rebuild the Underwood Substation. Completion of the mapping project will also facilitate modeling and an engineering study to determine the best solution for the problem.

**CALENDAR:**

- The WPUDA Annual Conference is scheduled for December 4-6, 2013.

**VOUCHER APPROVAL:**

Commissioner Gale made a **motion** and Commissioner Esch **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed unanimously.**

Voucher	Number	Amount
Electric System	49899-49946	\$164,350.43
Carson Water	6216-6220	\$93,828.30
Underwood Water	3669-3674	\$57,790.55

**PUBLIC COMMENT:**

- None.

**ATTORNEY'S REPORT:**

The Board entered into Executive Session at 11:15 a.m. to discuss Employee Performance per RCW 42.30.110(1)(g) for a duration of 30 minutes. Commissioner Leach, Commissioner Gale, Commissioner Esch, and Manager Bischoff were in attendance. Executive session was extended an additional 40 minutes. Executive session ended at 12:20 p.m.

Meeting adjourned at 12:25 p.m.

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**Clyde Leach, President**

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**Dennis Gale, Secretary**

The next regular scheduled Board of Commissioners' Meeting will be  
**Monday, December 16, 2013 at 9:00 a.m.**