

**Skamania County Public Utility District #1  
Regular Meeting of the Board of Commissioners**

December 17, 2012

A regular meeting of the Board of Commissioners was called to order by President Dennis Gale at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Curt Esch; Commissioner Dennis Gale; Commissioner Clyde Leach; Manager, Brent Bischoff; WO Specialist/HR Coordinator, Shonna Taylor; Attorney Ken Woodrich; and Special Project Coordinator, Scott Fielding.

Commissioner Leach has requested that Warm Heart Contributions be added to the agenda.

**MINUTES:**

- Commissioner Esch made a **motion** to accept the November 28<sup>th</sup>, 2012 Underwood Water Rate Hearing minutes as corrected. Commissioner Leach **seconded** the motion and the minutes were **approved unanimously**.
- The minutes for December 3<sup>rd</sup>, 2012 will be amended and brought before the Board at the next meeting.
- Commissioner Leach made a **motion** to accept the December 11<sup>th</sup>, 2012 Special Meeting Minutes. Commissioner Each **seconded** the motion and the minutes were **approved unanimously**.

**PUBLIC COMMENT:**

- None

**NEW BUSINESS:**

- **Swear In Commissioner Gale** – David O’Brien, Skamania County Auditor’s Office, swore in Commissioner Gale.
- **Resolution No. 2415 – Appointing a District General Manager Pursuant to RCW 54.16.100** – Commissioner Leach made a **motion** to approve Resolution No. 2415 appointing Brent Bischoff as the General Manager. Commissioner Esch **seconded** the motion and the motion was **approved unanimously**.
- **Resolution No. 2421 – Carson 2005 Bond Construction Fund Transfer** – Commissioner Esch made a **motion** to approve the transfer of \$83,140.35 from the Carson Water 2005 Bond Construction Fund to the Carson Water General Fund for capital improvements. Commissioner Leach **seconded** the motion and the motion was **approved unanimously**.

## **ATTORNEY REPORT:**

The Board entered into Executive Session to discuss potential litigation in accordance with RCW 42.30.110(1)(i), at 9:30 a.m. for a duration of 20 minutes.

Executive Session ended at 9:50 a.m.

Meeting reconvened at 9:53 a.m.

- WPAG Legal Services Agreement 2013 – Marsh Mundorf – The board was provided an overview of the legal services contract and after further discussion the issue was deferred to the next meeting pending additional information about the contract. The paperwork presented was missing the Schedule A document and staff was directed to gather the missing information and re-present the agreement at the next scheduled Board of Commissioner meeting.
- WPAG Consulting Services Agreement 2013 – EES Consulting – The board was provided an overview of the consulting services and after further discussion the issue was deferred to the next meeting pending additional information missing from the original contract. The paperwork presented was missing the Schedule A document and staff was directed to gather the missing information and re-present the agreement at the next scheduled Board of Commissioners meeting.
- Grant/Loan Funding Assistance 2013 – Skamania County EDC – The board reviewed the potential agreement between the PUD and EDC to provide Grant/Loan Funding Assistance and after further discussions the board directed staff to invite EDC to the next Board of Commissioners meeting to provide greater details in the services provided by EDC.

## **OLD BUSINESS:**

- Warm Heart Contributions – Commissioner Leach asked if the Warm Heart Contributions are tax deductible and if the distributing organization has filed the proper paperwork with the IRS making the Warm Heart Donations tax deductible. Staff will look into the question raised by Commissioner Leach.

## **DISCUSSION ITEMS:**

- Press Releases – Commissioner Leach provided an overview of a recent article in the White Salmon Enterprise newspaper and the discrepancies reported about the recent rate hearings for the Underwood Water System. Commissioner Leach would like to see a policy established to provide information with press releases.

## **MANAGERS REPORT:**

- None

## **AUDITOR'S REPORT:**

- None

## **COMMISSIONER'S REPORT:**

- Commissioner Gale reported on his attendance of the Water Committee Meeting.

**VOUCHER APPROVAL:**

Commissioner Esch made a **motion** to approve the vouchers. Commissioner Leach seconded the **motion**, and the **motion was carried unanimously**.

Voucher	Number	Amount
Electric System	48540-48613	\$235,972.60
Carson Water	6049-6059	\$112,632.74
Underwood Water	3582-3587	\$84,095.76

Meeting adjourned at 11:33 a.m.

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**Dennis Gale, President**

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**Curt Esch, Secretary**

The next regular scheduled Board of Commissioners' Meeting will be  
**Monday, January 7, 2013 at 9:00 a.m.**