

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

February 4, 2013

A regular meeting of the Board of Commissioners was called to order by President Clyde Leach at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Curt Esch; Commissioner Dennis Gale; Commissioner Clyde Leach; General Manager, Brent Bischoff; Auditor Jasen McEathron; Attorney Ken Woodrich; and Special Project Coordinator, Scott Fielding.

MINUTES:

- Commissioner Gale made a **motion** and Commissioner Esch **seconded** to approve the January 21st, 2013 minutes as corrected. **Motion passed unanimously.**

PUBLIC COMMENT:

- Sherry Esch – Requested clarification on a security breach of a former employee’s PUD email being forwarded to a personal computer and inquired whether there are PCB’s present in the used transformers purchased from Clark PUD in 2008.
- John Goodman – Asked for a clarification on speaking or asking questions during meetings. Commissioner Leach will allow another Public Comment period at the end of the meeting.

NEW BUSINESS:

- **Resolution No. 2426 – Transferring \$50,038.17 From The Underwood Water 2005 Bond Construction Fund To The Underwood Water General Fund For Capital Improvement Expenses.** The Board reviewed Resolution No. 2426, transferring \$50,038.17 from the Underwood Water 2005 Bond Fund to the Underwood Water General Fund for the Scoggins Road Water Main Replacement. After further discussion, Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve the transfer of \$50,038.17. **Motion passed unanimously.**

OLD BUSINESS:

- **Idle Accounts** – Manager Bischoff provided an overview of the number of idle accounts in the Carson and Underwood Water Systems and the numbers are 8 for Carson and 19 for Underwood. Staff has been directed to continue looking into idle accounts and provide options. Auditor McEathron recommends looking at idle accounts during future budget and rate hearings.
- **IT Support Contract – Radcomp** – The Board reviewed the proposed contract for IT support from Radcomp. The contract was missing two tables and the Board has requested staff to provide more information on the missing tables and bring that information back to the board for further review.

DISCUSSION ITEMS:

- **Workshop for Strategic Planning** – Staff will propose dates to conduct a workshop with an emphasis on the overall needs of the PUD. Some of the suggested topics for discussion include: Highway 14 Project, substation transformers, Carson and Underwood water systems.

Break at 10:21 a.m. for 5 minutes

Meeting Reconvened at 10:26 a.m.

MANAGER'S REPORT:

- **FR Clothing** – Manager Bischoff provided an update on FR clothing research that staff has conducted since the last board meeting. Other utilities have included FR clothing allowances in their CBA's. An Arc Flash Study will be conducted to provide information about arc flash risk in the system.
- **Special Project Coordinator** – Manager Bischoff disclosed the departure of the Special Projects Coordinator, effective February 15, 2013, and the need to hire a replacement.
- **Carson Water Update** – Manager Bischoff provided an update on the Carson Water System and the 2 proposals for fish passage design at Bear Creek.
- **Proposed BPA Work** – Manager Bischoff provided an update on discussion between BPA, Klickitat PUD, and Skamania County PUD to provide reliable power to eastern Skamania and western Klickitat counties.
- **Stabler Water and WIRA 29** – Manager Bischoff provided an update on the Port of Skamania County efforts and the need to reestablish a WIRA 29 group to settle in stream flows.
- **Underwood Water** – Manager Bischoff provided an update on the Scoggins Road Phase 2 Project budgeted for 2013.

Break at 11:45 a.m. for 5 minutes

Meeting Reconvened at 11:50 a.m.

AUDITOR'S REPORT:

- **Rate Increases** – Auditor McEathron provided an update of the implementation of rate increases and disclosed some billing errors had occurred due to a premature effective date being assigned to the new electric rate tables. Staff is working on correcting these billing errors.

COMMISSIONER’S REPORT:

- Commissioner Esch reported on his attendance at the WPAG meeting in January, 2013.
- Commissioner Leach reported on his attendance of the Energy Northwest Board Meeting meeting in January, 2013.

VOUCHER APPROVAL:

Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed unanimously.**

Voucher	Number	Amount
Electric System	48730-48778	\$607,412.96
Carson Water	6077-6082	\$36,432.04
Underwood Water	3597-3598	\$34,515.44

PUBLIC COMMENT:

- John Goodman – Provided the Board with his opinions on several topics covered during the meeting.
- Liz Green – Commented that it’s more important to do what is right than worry about political risk when making decisions that are best for the PUD.
- Sherry Esch – Commented that her information stated earlier was gathered from recordings and minutes of previous meetings.

Meeting adjourned at 12:30 p.m.

Clyde Leach, President

Dennis Gale, Secretary

The next regular scheduled Board of Commissioners’ Meeting will be
Tuesday, February 19, 2013 at 9:00 a.m.