

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

May 21, 2012

A regular meeting of the Board of Commissioners was called to order by President Dennis Gale at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Curt Esch; Commissioner Dennis Gale; Interim Manager, Robert Gentry; Auditor, Jasen McEathron; Attorney Ken Woodrich; and Special Project Coordinator, Scott Fielding.

MINUTES:

- Commissioner Esch made a **motion** to accept the May 7, 2012 Board of Commissioners meeting minutes as corrected. Commissioner Gale **seconded** the motion and the minutes were **approved unanimously**.

PUBLIC COMMENT:

- Sherry Esch – Questioned if the PUD had issued a new IRS Form 1099 and if the PUD had finished its research on the IRS 1099 issue. Mrs. Esch would like to know the outcome of that research.
- Mary Repar – Commented past resolutions and retiree benefits and would like to see the PUD provide more information and cost analysis when it comes to future resolutions and retiree benefits.

ATTORNEY REPORT:

- None

The Board entered into Executive Session to discuss potential litigation in accordance with RCW 42.30.110(1)(i) at 9:12 a.m. for a duration of 10 minutes.

Executive session extended 5 minutes at 9:22 a.m.

Executive session extended 5 minutes at 9:27 a.m.

Executive session ended at 9:36 a.m.

Meeting reconvened at 9:40 a.m.

OLD BUSINESS:

- **General Manager Search** – With Commissioner Leach absent from the meeting, the Commissioners decide to wait until all Commissioners are present to discuss the General Managers Search. The General Manager Search will be added to the next agenda.
- **Carson Reservoir Repainting Project** - The Carson reservoir repainting project was re-bid following the rejection of all previous bids. As a result of the re-bidding process, six contractors provided bids with the lowest bid being \$109,395.20. Commissioner Esch made a **motion** to award National Industrial Coating

Inc. the amount of \$109,395.20 for the Carson reservoir repainting project. Commissioner Gale **seconded** the motion and motion was **approved unanimously**.

NEW BUSINESS:

- **Digital Mapping Project** – Scott Fielding presented an overview of the Digital Mapping Project.

DISCUSSION ITEMS:

- None

MANAGER’S REPORT:

- BPA Energy Audit – Manager Gentry presented details about BPA’s Energy Audit Report. Manager Gentry presented total cost savings for the PUD for updating the building. The budget for upgrading the building was not included in the 2012 budget but Manger Gentry would like to include building upgrades in the 2013 budget. Commissioner Gales asked if we could look at the available money in the 2012 budget and make some building improvements during 2012. Staff will look at the budget and report back to the commissioners.
- Consolidation of Personnel Policies – Manager Gentry presented the Memorandum on Consolidating Personnel Policies Into Handbook. The handbook will provide a useable handbook to all PUD employees and commissioners and will include all PUD policies and federally mandated policy. Manager Gentry proposes using George Laing to assist in producing a personnel handbook. Commissioner Esch asked to be involved in the process. Commissioner Esch made a **motion** to except the Memorandum consolidating personnel policies with the help of George Laing with an estimated cost of \$1,500.00. Commissioner Gale **seconded** the motion and the motion was **approved unanimously**.
- Outage Report – Manager Gentry presented the outage report for April 2012.

AUDITOR’S REPORT:

- **Bad Debts** – Auditor McEathron presented Bad Debts in the amount of \$2,139.34. After discussion, Commissioner Esch made a motion to accept the bad debts as listed. Commissioner Gale seconded the motion and the motion was approved unanimously.

COMMISSIONER’S REPORT:

- Commissioner Gale reported on his attendance of WPUDA Annual Business Meeting.

VOUCHER APPROVAL:

Commissioner Esch made a **motion** to approve the vouchers. Commissioner Gale seconded the **motion**, and the **motion was carried unanimously**.

Voucher	Number	Amount
Electric System	47755-47801	\$247,386.38
Carson Water	5942-5949	\$33,271.30
Underwood Water	3510-3514	\$22,395.18

Meeting adjourned at 11:29 a.m.

Dennis Gale, President

Curt Esch, Secretary

The next regular scheduled Board of Commissioners' Meeting will be
Monday June 4, 2012 at 9:00 a.m.