

Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners

June 3, 2013

A regular meeting of the Board of Commissioners was called to order by President Clyde Leach at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Curt Esch; Commissioner Dennis Gale; Commissioner Clyde Leach; General Manager Brent Bischoff; Auditor Jasen McEathron; HR Coordinator Shonna Taylor; and Attorney Ken Woodrich.

MINUTES:

- Commissioner Gale made a **motion** and Commissioner Esch **seconded** to approve the May 20, 2013 minutes as corrected. **Motion passed unanimously.**

PUBLIC COMMENT:

- None.

OLD BUSINESS:

- **Wind River Biomass Project** – Paul Spencer gave an update on the Wind River Biomass Project and thanked the PUD for the one-line diagram.

NEW BUSINESS:

- **Wallis Engineering Professional Service Contract for Water Projects Design, Bidding & Construction** – Manager Bischoff presented a professional service contract between the PUD and Wallis Engineering for water main improvements on the Underwood Water System and the Carson Water System divided into four tasks as follows:
 - Design services on the Cook Underwood Road/Cooper Avenue Projects;
 - Bidding and construction services for the Carson Water System Monaghan Road Project;
 - Bidding and construction services for the Scenic Heights Road Project in Underwood;
 - Bidding and construction services for the Underwood Water System Cooper Avenue Project.

Manager Bischoff explained the projects and answered questions from the Commission. After discussion, Commissioner Gale made a **motion** and Commissioner Esch **seconded** to approve the Professional Service Contract in the amount of \$23,371. **Motion passed unanimously.**

DISCUSSION ITEMS:

- **PURMS Resolution – Jefferson PUD Membership** – Auditor McEathron provided the Commission with a copy of the PURMS Board Resolution No. 6-6-13-1 for the Public Utility Risk Management Services Joint Self-Insurance Fund (PURMS) for review and discussion. Commissioner Gale is the PUD representative with PURMS and asked the other commission members if they had any objections to this resolution. Auditor McEathron explained that this will not have a significant impact to the pool or members. Commissioner Esch made a **motion** and Commissioner Gale **seconded** to support the

PURMS Board resolution accepting Jefferson PUD membership into the property pool. **Motion passed unanimously.**

Break at 9:39 a.m. for six minutes.

Entered into Executive Session at 9:45 a.m. to discuss potential litigation in accordance with RCW 42.30.110(1)(i) for a duration of 30 minutes.

Meeting reconvened at 10:15 a.m.

MANAGER’S REPORT:

- **2013 Underground Replacement Estimated Cost:** Manager Bischoff presented a list of 2013 Underground Replacement Estimated Cost for the electrical lines. This list was developed by General Foreman, Gary Leonard, based on outage experience in these locations for a footage replacement of approximately 20,660 feet with an estimated cost of \$262,710. \$329,000 is in the budget for underground distribution cable replacement in 2013.

AUDITOR’S REPORT:

- **Bond Credit Ratings** – Auditor McEathron recently attended a WPUDA meeting and Steve Andersen from EES gave a power point presentation on Bond Credit Ratings and what bond companies are looking for. Auditor McEathron shared the information with the board and offered highlights of Skamania PUD. He suggested the PUD improve certain financial ratios and consider establishing financial policies. The Board agreed and would like to see financial policies at future meetings.

COMMISSONER’S REPORT:

- Commissioner Leach reported that he attended the NWPPA Annual Conference May 19 - 23, 2013. He provided notes to the Commission and public on different topics that were discussed at this conference. He spoke about Obama Care and the new rules that are affecting insurance plans.

CALENDAR:

- Commissioner Esch will be attending the PPC meeting June 6, 2013.
- Commissioner Gale will attend the PURMS Board Meeting June 6, 2013.
- The WPAG meeting will be held June 19, 2013.

VOUCHER APPROVAL:

Commissioner Gale made a **motion** and Commissioner Esch **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed unanimously.**

Voucher	Number	Amount
Electric System	49184-49213	\$479,676.36
Carson Water	6134-6138	\$8,385.37
Underwood Water	3625-3627	\$4,032.39

PUBLIC COMMENT:

- None.

Meeting break at 10:35 a.m. until 10:45 a.m. and the Board will go in to a Strategic Planning Workshop.

Meeting reconvened at 10:45 a.m. for the Board, General Manager, and Auditor to hold a Strategic Planning Workshop.

Break for lunch at 11:50 a.m.

Meeting reconvened at 12:50 p.m.

Meeting adjourned at 2:20 p.m.

Clyde Leach, President

Dennis Gale, Secretary

The next regular scheduled Board of Commissioners' Meeting will be
Monday, June 17, 2013 at 9:00 a.m.