

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

June 4, 2012

A regular meeting of the Board of Commissioners was called to order by President Dennis Gale at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Curt Esch; Commissioner Dennis Gale; Commissioner Clyde Leach; Interim Manager, Robert Gentry; Auditor, Jasen McEathron; Attorney Ken Woodrich; and Special Project Coordinator, Scott Fielding.

MINUTES:

- Commissioner Esch made a **motion** to accept the May 21, 2012 Board of Commissioners meeting minutes. Commissioner Leach **seconded** the motion and the minutes were **approved unanimously**.

PUBLIC COMMENT:

- Mary Repar – Provided a memo to the Board of Commissioners in regards to the PUD’s Governance Policy and an investigation by the Skamania County Sheriff’s Office. Ms. Repar encouraged the Board to develop rules for recording meetings and to partner with Sawnet to underground utilities.
- Sherry Esch – Commented on her continued investigation and recommended people read the Prosecuting Attorney’s closing memorandum on the Sheriff’s Office investigation.

NEW BUSINESS:

- **Underwood Substation Project** – Mike Beanland, TriAxis Engineering, provided a status report on the Underwood Substation Expansion Project and the bids received on May 25, 2012. Mr. Beanland presented an analysis of the bids, which exceeded the original budget for the expansion project, and recommended that all bids be rejected. Interim Manager Gentry also recommended all bids be rejected. Commissioner Esch made a **motion** to reject all bids for the Underwood Substation Expansion Project. Commissioner Leach **seconded** the motion and was **carried unanimously**.
- **Wallis Engineering Professional Services Contract – Scoggins Road Project Engineering & Oversight** – Brent Gruber, Wallis Engineering, presented an overview of the Underwood Scoggins Road Waterline Replacement Project. Commissioner Leach made a **motion** to have the Interim Manger sign the Professional Services Agreement, as corrected on page 4 of 7, with Wallis Engineering in the amount of \$21,670. Commissioner Esch **seconded** the motion and was **approved unanimously**.
- **Wallis Engineering Professional Services Contract – Underwood Water System Update Plan** – Brent Gruber, Wallis Engineering, presented a project overview for the Underwood Water System Update Plan. Commissioner Esch made a **motion** to authorize the General Manager to sign the Professional Service Contract, as corrected on page 4 of 7, with Wallis Engineering in the amount of \$30,942. Commissioner Leach **seconded** the motion and was **approved unanimously**.
- **EES Consulting Professional Services Contract** – Interim Manager Gentry presented a project overview and proposed contract with EES Consulting to prepare a Capital Financing Plan for the electric & water systems. The Board requested this contract be deferred until the Capital Improvement Plan can be presented at the next scheduled Board of Commissioners Meeting on June 18, 2012.

DISCUSSION ITEMS:

- None

Break at 10:17 a.m. for 8 minutes.
Meeting reconvened at 10:25 a.m.

ATTORNEY REPORT:

- None

OLD BUSINESS:

- **General Manager Search** – The Board decided an executive session was necessary before commencing an open discussion regarding the General Manager search.

The Board entered into Executive Session to discuss potential litigation in accordance with RCW 42.30.110(1)(i), at 10:30 a.m. for a duration of 10 minutes.

Executive session extended 10 minutes at 10:40 a.m. to discuss employee performance in accordance with RCW 42.30.110(1)(g).

Executive session extended 5 minutes at 10:50 a.m. to discuss agency enforcement actions in accordance with RCW 42.30.110(1)(i).

Executive session ended at 10:55 a.m.

Meeting reconvened at 10:55 a.m.

- **General Manager Search** – The Commissioners discussed a General Manager job description previously drafted. Commissioner Esch made a **motion** to commence an open search process to fill the General Manager position. Commissioner Leach **seconded** the motion. After further discussion the Board of Commissioners voted and **approved** the motion with 2 YEA and Commissioner Leach abstained. The Commissioners instructed staff to draft an advertisement for the General Manger position and bring to the next meeting.

MANAGERS REPORT:

- None

AUDITOR'S REPORT:

- Auditor McEathron presented the May 2012 Fund Balance Report.

COMMISSIONER'S REPORT:

- Commissioner Gale commented on the proposed PURMS resolution for his upcoming Board Meeting. Auditor McEathron briefed the Commission on a 7% increase in Property Insurance premiums for PURMS members. Commissioner Gale encouraged staff to attend the upcoming WPUDA Water Workshop.

VOUCHER APPROVAL:

Commissioner Esch made a **motion** to approve the vouchers. Commissioner Leach seconded the **motion**, and the **motion was carried unanimously**.

Voucher	Number	Amount
Electric System	47803-47829	\$23,519.65
Carson Water	5950-5953	\$2,518.94
Underwood Water	3515-3517	\$1,680.13

Meeting adjourned at 11:54 a.m.

Dennis Gale, President

Curt Esch, Secretary

The next regular scheduled Board of Commissioners' Meeting will be
Monday June 18, 2012 at 9:00 a.m.