

**Skamania County Public Utility District #1  
Regular Meeting of the Board of Commissioners**

June 18, 2012

A regular meeting of the Board of Commissioners was called to order by President Dennis Gale at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Curt Esch; Commissioner Dennis Gale; Commissioner Clyde Leach; Interim Manager, Robert Gentry; Auditor, Jasen McEathron; Attorney Ken Woodrich; and Special Project Coordinator, Scott Fielding.

**MINUTES:**

- Commissioner Esch made a **motion** to accept the June 4, 2012 Board of Commissioners meeting minutes. Commissioner Leach **seconded** the motion and the minutes were **approved unanimously**.

**PUBLIC COMMENT:**

- Liz Green- Provided comments about the involvement of the Attorney in the General Manager's search and writing of the job description. Ms. Green commented on the issue of misconduct by PUD Commissioners as raised in the previous meeting. Ms. Green agrees that misconduct is a serious issue and would like to hear Commissioner Leach's explanation of inconsistencies found by the Prosecutor Office. Commissioner Leach had no comment.
- Commissioner Gale read into the record a letter submitted to the Board of Directors by Ms. Mary Repar. Ms. Repar's letter asserted on Commissioner Esch's unprofessional behavior, towards her, a member of the public, at the June 4<sup>th</sup>, 2012 PUD Commission meeting and the demand for reprimand/censure. Commissioner Esch commented that he was misquoted in Ms. Repar's letter. Previous letters provided by Ms. Repar, in regards to Commissioner Esch, has not included facts from the Closure Memo and is maligning his character.

**NEW BUSINESS:**

- **20 Year Electric Capital Improvement Plan** – John Bakken, EES Consulting, provided an update on the draft 20 Year Capital Improvement Plan.
- **EES Consulting Professional Services Contract – Capital Financing Plan** – Interim General Manager presented an overview of the Capital Financing Plan. Commissioner Leach made a **motion** to authorize the Interim Manger sign the Professional Services Contract with EES Consulting in an amount not-to-exceed \$10,000.00. Commissioner Esch **seconded** the motion and was **approved unanimously**.

Break at 10:25 a.m. for 8 minutes  
Meeting reconvened at 10:33 a.m.

- **Utility Services Associates LLC, Professional Services Contract – Underwood Water System Leak Detection** – Interim Manager Gentry presented a project overview and proposed contract with Utility Services Associates LLC to provide leak detection in the Underwood Water System. Commissioner Esch made a **motion** to authorize the General Manager to sign the Professional Service Contract with a budget not-to-exceed \$7,500.00. Commissioner Leach **seconded** the motion and was **approved 2 to 1** with Commissioner Gale voting **nay**.

- **Klein and Associates, Inc. Professional Services Contract – Surveying Scoggins Road Water Project** - Interim Manager Gentry presented a project overview and proposed contract with Klein and Associates to provide staking, mapping and easement review of the Scoggins Road Water Project. Commissioner Esch made a **motion** to authorize the Interim General Manger to sign the Professional Service Contract in the amount of \$2,800.00. Commissioner Leach **seconded** the motion and was **approved unanimously**.

#### **ATTORNEY REPORT:**

The Board entered into Executive Session to discuss potential litigation in accordance with RCW 42.30.110(1)(i), at 11:00 a.m. for a duration of 30 minutes.

Executive session extended 5 minutes at 11:30 a.m.

Executive session extended 5 minutes at 11:35 a.m.

Executive session ended at 11:40 a.m.

Meeting reconvened at 11:41 a.m.

#### **ATTORNEY REPORT:**

- None

#### **NEW BUSINESS:**

- **Resolution No. 2396 Electric Construction Fund Transfer** – Auditor McEathron presented the resolution designating the transfer of \$36,912.21 from the Electric Construction to the Electric General Fund. Commissioner Leach made a **motion** to approve Resolution No. 2396. Commissioner Esch **seconded** the motion and the motion was **approved unanimously**.

#### **DISCUSSION ITEMS:**

- None

#### **OLD BUSINESS:**

- General Manager Search – The Board of Commissioners discussed the draft job description and potential job announcement provided by staff. Comments were provided on the length of the job description and announcement and the process could be simplified. The costs of advertising the job announcement were concerning to the Board. The Board directed staff to advertise the General Manager position in the following associations, online markets and newspapers: APPA, NWPPA, Career Builder, LinkedIn, Monster, and the Skamania County Pioneer. The Board directed staff to prepare the job announcement, with corrections, and allow the announcement to be opened for 60 days. Auditor McEathron will be the point of contact for questions raised by potential applicants. The Board will open and review application packages as they are received.

#### **MANAGERS REPORT:**

- Outage Report – Manager Gentry presented the outage report for May 2012.

**AUDITOR’S REPORT:**

- Auditor McEathron presented bad debt write-offs. Commissioner Esch made a **motion** to approve the bad debts in the amount of \$3,301.14. Commissioner Leach **seconded** the motion and the motion was **approved unanimously**.

**COMMISSIONER’S REPORT:**

- Commissioner Gale provided details about the PURMS meeting.

**VOUCHER APPROVAL:**

Commissioner Esch made a **motion** to approve the vouchers. Commissioner Leach seconded the **motion**, and the **motion was carried unanimously**.

<b>Voucher</b>	<b>Number</b>	<b>Amount</b>
Electric System	47833-47889	\$271,102.56
Carson Water	5954-5958	\$1,501.60
Underwood Water	3518-3519	\$64.17

Meeting adjourned at 1:07 p.m.

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**Dennis Gale, President**

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**Curt Esch, Secretary**

The next regular scheduled Board of Commissioners’ Meeting will be  
**Monday July 2, 2012 at 9:00 a.m.**