

**Skamania County Public Utility District #1  
Regular Meeting of the Board of Commissioners**

July 15, 2013

A regular meeting of the Board of Commissioners was called to order by President Clyde Leach at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Curt Esch; Commissioner Dennis Gale; Commissioner Clyde Leach; General Manager Brent Bischoff; Auditor Jasen McEathron; Project Coordinator Melanie Sharp; and Attorney Ken Woodrich.

**MINUTES:**

- Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve the July 1, 2013 minutes. Commissioner Gale noted that the correct dates of the WPUA meeting are actually July 17 – 19, 2013. **Motion passed unanimously to approve the minutes as corrected.**

**PUBLIC COMMENT:**

- None.

**OLD BUSINESS:**

- Commissioner Leach inquired about the status of the action items from the previous meeting. Auditor McEathron discussed the action items and a summary email that was sent out to the Commissioners.

**NEW BUSINESS:**

- None.

**DISCUSSION ITEMS:**

- None.

**MANAGER'S REPORT:**

- **June Outage Report** – Manager Bischoff presented the June outage report. The URD and vegetation related outages were below the 10-year average and the total outages were above the 10-year average. Commissioner Esch discussed his recent communication with the after-hours call center. Manager Bischoff presented a summary of the methods for staffing after-hours outages. There were questions regarding the communication between the after-hours call center and the line crew; Manager Bischoff will investigate the communication procedures and report back to the Commission. Manager Bischoff will also investigate if the fault on Lauren Lane was part of the section recently replaced.
- **Operations Report** – Manager Bischoff presented the following operations report.
  - Phase 1 of the underground replacement is almost complete. Passageway, Lake View and Moore Road, Alden Watcher, and Emerald will be completed very soon and then crews will be moving on to Dobbins Road.
  - Crews will be working on pole replacements and overhead maintenance.
  - Peach Lane is scheduled for repair on Thursday of this week.

- There was a meeting with Pat Schille from the WDFW screen shop to review the Bear Creek diversion intake. WDFW suggested a modification to the existing structure to upgrade the screen system to current state standards. The estimated cost to complete the upgrade is \$10,000 to \$15,000.
- Wallis Engineering and subcontractors will be conducting the Carson raw water transmission study on Wednesday. A formal report is expected within a month.

**AUDITOR’S REPORT:**

- **Bad Debts:** Auditor McEathron presented bad debts for June in the amount of \$2,386.33. After discussion, Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve the Bad Debts. **Motion passed unanimously.**

**ATTORNEY’S REPORT:**

Entered into Executive Session at 9:16 a.m. to discuss Employee Performance per RCW 42.30.110(1)(g) for 30 minutes. Executive Session was extended 38 additional minutes.

Meeting reconvened at 10:24 a.m.

Commissioner Leach reported that the Board has conducted Manager Bischoff’s six-month performance review and has found him to be doing a good job. The Commissioners will prepare a written statement to be issued at the next meeting.

**COMMISSONER’S REPORT:**

- Commissioner Esch attended the PPC meeting July 11, 2013 and reported on BPA abandoning the Montana Intertie transmission project, the federal BIOP and the Columbia River Treaty with Canada.

**CALENDAR:**

- Commissioner Gale will be attending the WPUDA meeting on July 17 - 19, 2013.
- Commissioner Leach will be attending the Energy NW Board Meeting July 24, 2013

**VOUCHER APPROVAL:**

Commissioner Esch made a **motion** and Commissioner Gale **seconded** to approve the vouchers audited and certified as required by RCW 42.24.080 and RCW 42.24.090. **Motion passed unanimously.**

Voucher	Number	Amount
Electric System	49335-49396	\$202,346.65
Carson Water	6154-6158	\$1,702.45
Underwood Water	3635	\$56.00

**PUBLIC COMMENT:**

- None.

Meeting adjourned at 10:30 a.m.

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**Clyde Leach, President**

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**Dennis Gale, Secretary**

The next regular scheduled Board of Commissioners' Meeting will be  
**Monday, August 5, 2013 at 9:00 a.m.**