

**Skamania County Public Utility District #1
Regular Meeting of the Board of Commissioners**

September 4, 2012

A regular meeting of the Board of Commissioners was called to order by President Dennis Gale at 9:00 a.m. at the PUD office in Carson, WA. The following persons were present: Commissioner Curt Esch; Commissioner Dennis Gale; Commissioner Clyde Leach; Interim Manager, Robert Gentry; Auditor, Jasen McEathron; Attorney Ken Woodrich; and Special Project Coordinator, Scott Fielding.

- Interim Manager Gentry asked that the BPA Energy Audit – Bid Evaluations be added to the agenda.
- Commissioner Gale asked that scheduling of the Board to review potential General Manager Candidates be added to the agenda.
- Commissioner Esch asked that pole contacts discussion be added to the agenda under old business.

MINUTES:

- Commissioner Esch made a **motion** to accept the August 6, 2012 Board of Commissioners meeting minutes as corrected. Commissioner Leach **seconded** the motion and the minutes were **approved unanimously**.

PUBLIC COMMENT:

None

NEW BUSINESS:

- **BPA Energy Audit - Bid Evaluations** – Interim Manager Gentry provided an overview of the bids received to upgrade the heating systems at the PUD Headquarters. Interim Manager Gentry recommends awarding the contract to Jacobs Heating Inc. Further clarification of the bids will be provided by the Interim Manager. Commissioner Leach requested that the public be allowed to comment on the heating upgrades proposed at the PUD Headquarters.
 - Helen Paulus- provided comments that she agrees with Interim Manager Gentry that the proposed project should move forward.
 - Sherry Esch - applauded the effort to be fair but questioned if the PUD was following the law by asking for additional bids for the electrical portion of the project.
 - Betty Daubenspeck - suggested the Board needed more information provided to them.
- **2012 Resource Plan (HB1010)** – Interim Manager Gentry provided an overview of the required resource plan filing prepared by EES Consulting to satisfy requirements in HB1010. Commissioner Esch made a **motion** to accept 2012 Resource Plan and ratify its filing. Commissioner Leach **seconded** the motion and the motion was **approved unanimously**.
- **Wallis Engineering Professional Services Contract – General Services** – Interim Manager Gentry provided an overview of the Professional Services Contract for Wallis Engineering continued work on projects in the Carson and Underwood Water Systems for the amount of \$3,000.00. Attorney Woodrich asked that the word “sole” be removed from page 4, third paragraph, of the contract. Commissioner

Leach made a **motion** to approve Professional Services Contract for \$3,000.00 as corrected. Commissioner Esch **seconded** the motion and the motion was **approved unanimously**.

Break at 10:10 a.m. for 5 minutes

Meeting Reconvened at 10:15 a.m.

- **2013 Proposed Budget** – Auditor McEathron presented the proposed Electric budget for 2013. After further discussions, the Board asked staff to provide an updated cost estimate for constructing a new storage yard structure, create a single line item for the Executive Assistant position, and create a separate line item for legal services.

The Board entered into Executive Session to discuss potential litigation in accordance with RCW 42.30.110(1)(i), at 12:00 p.m. for a duration of 30 minutes.

Executive session was extended for 10 minutes.

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Executive session ended at 12:50 p.m.

Meeting reconvened at 12:52 p.m.

The Board directed the staff and the Attorney to proceed as directed and the Attorney was dismissed at 12:52 p.m.

Break for lunch at 12:55 for 50 minutes

Meeting reconvened at 1:45 p.m.

- **2013 Proposed Budget cont.** – Auditor McEathron continued the budget discussion with an overview of the Carson and Underwood Water Systems proposed 2013 budget. Interim Manager Gentry asked the Board of Commissioners for some guidance on changes or additions to the proposed 2013 budget. The staff will look at the deficit in the proposed 2013 electric budget, the projected revenue and purchased power, different debt-services ratios for Carson and Underwood water systems, and capping rate stabilization. Commissioner Esch inquired whether the District had a pole contact policy. Staff stated no policy has been found. The staff reported the current pole contact agreements are being evaluated.

Public Comment:

- Helen Paulus – Commented that as increased rates do not necessarily result in increased revenue.
- Liz Green – Disagreed with the staff presenting a budget with a deficit and suggests that staff provide the Board of Commissioner with a balanced budget.

DISCUSSION ITEMS:

- None

ATTORNEY REPORT:

- None

OLD BUSINESS:

- The Board of Commissioners scheduled a meeting to review applications for the General Manager position. This meeting will be September 6th, 2012 at 9 a.m.

MANAGERS REPORT:

- None

AUDITOR'S REPORT:

- None

COMMISSIONER'S REPORT:

- None

VOUCHER APPROVAL:

Commissioner Gale requested check #48163 to WPUDA be held until a meal charge could be investigated. Commissioner Leach made a **motion** to approve the vouchers. Commissioner Esch seconded the **motion**, and the **motion was carried unanimously**.

| Voucher | Number | Amount |
|-----------------|---------------|---------------|
| Electric System | 41826-48166 | \$206,543.35 |
| Carson Water | 5995-5996 | \$160.02 |
| Underwood Water | 3545-3547 | \$9,492.69 |

Meeting adjourned at 3:27 p.m.

Dennis Gale, President

Curt Esch, Secretary

The next regular scheduled Board of Commissioners' Meeting will be
Monday September 17, 2012 at 9:00 a.m.